August 31, 1998

Advisory Council Meeting
The first meeting of the IOWAccess Advisory Council was held last Thursday. The Advisory Council is responsible for assisting the State's Office of Information Technology Services in the policy development, standards definition, application prioritization, and general administration of the IOWAccess Network. The Council members represent a variety of public entities and private sector businesses and associations such as banking, insurance, legal, and real estate. Diane Kolmer, a retired lobbyist for US West, serves as Chair. Jean Rommes is Executive Director of Innovation Industries and serves as Vice-Chair. The initial meeting was used to introduce the membership to the IOWAccess concept, identify policy issues regarding the building and expansion of the Network, and discuss proposed by-laws. The Council will be meeting monthly.

<u>Projects Update</u>
Project 1: IOWAccess Network
Project Overview
Use the Internet to create the IOWAccess Network — a single electronic government gateway that would give customers the ability to access multiple levels of government seamlessly on a 24-hour-a-day, 7-days-a-week basis.

Project Update
The evaluation section of the final report, including methodology and items to be considered, was completed at its meeting last week. The team plans to meet monthly through October to complete the final report.

Project 2: Internet Training Materials with Arizona State University
Project cancelled.

Project 3: Internet Training Materials and Program
Project Overview
Implement an intergovernmental program to provide free training to government managers and decision makers; federal, state, and local government employees; and other stakeholders on uses of the Internet. Test and evaluate Internet training materials in a series of pilot projects, targeting the general public and government employees and decision makers from all levels of government.

Project Update
Project 3 has completed the government employee and citizen trainings.

Project 4: Internet Pilot Project in Area XV
Project Overview
Implement a project to demonstrate various Internet services that provide training for government agencies, students, and citizens at Indian Hills Community College County Centers in Albia, Bloomfield, Corydon, and Oskaloosa.

Project Update
All sites are up and running.

Project 5: Online Budget and Tax Information
Project Overview
Develop an online budget and tax information system for counties, cities, and school districts to submit reports and obtain finance information from the State of Iowa. All budget information from local jurisdictions will be made available to the public (via the Internet) by the year 2000. This project was expanded to include online submissions of property tax valuations.

Project Update
As Project 5 nears its way to the end of the project period, the vendor, Solu Tech, has finished most of the field tasks associated with the valuation system. Work will begin soon on the web page and its content.

Project 6: Online Housing and Finance Services
Project Overview
Develop an easy-to-use, concise electronic information clearinghouse of housing and finance services available through national, state, and local governments and private entities.

Project Update
The project team met last Friday. Iowa State University is in the process of completing input of elder housing information. ISU continues to receive input from financial partners on their information on the web site. The team is now in the process of reviewing the draft final report. The next team meeting will be held October 9.

Project 7: First Stop Business License Center, Professional Licensing Center & Regulation Guide
Project Overview
Develop and implement an efficient and convenient electronic information system for citizens, businesses, and governments to apply for professional and business licenses and operating permits; obtain project specific regulatory guidelines and agency contacts; and identify and select appropriate business and community economic development project assistance. This project targets businesses, counties, cities, and businesses that start-up or expand each year, and individuals that apply for or renew their professional licenses each year.

Project Update
Work is continuing among Dept. of Economic Development staff, Dept. of Commerce staff, ITS, and Iowa Interactive to get the web interface finished and the professional licensing portion in place. The next project team meeting will be on Friday, Sept. 11, from 1:00 - 3:00, which is a change from the regular date and time.

Project 8: GIS
Project Overview
Construct the infrastructure needed for all levels of government, the educational sector, and the private sector to take full advantage of geographic information systems and related technologies. Formalize a coordinating body, hire staff, manage an enhanced data clearinghouse, and conduct a statewide GIS training and educational effort.

Project Update
The project team expects to bring the Iowa Geospatial Data Clearinghouse on-line by September 1. The Local Decision Makers' GIS Workshop will be held over the ICN on September 28.

Project 9: STAWRS
Project Overview
Develop and test a system that will allow employers to electronically submit employer/employee wage tax reports, including tax withholding, unemployment insurance tax, social security, and wage requirements. Businesses will be able to access and complete regulations and reporting forms electronically. The result will produce a single state report that an employer may obtain and submit electronically to a single state agency.

Project Update
Software development and documentation continues. Preparations are being made for a test pilot date. The team is working on making a decision with the Internal Revenue Service so the scope of work for Internet-based applications can be completed. The next team meeting is scheduled for September 10.

Project 10: Electronic Commerce Business Plan
Project Overview
To support identification and prioritization of electronic commerce projects within Iowa. The final product, an Intergovernmental Electronic Commerce Business Plan, will contain an initial list of intergovernmental electronic commerce application recommendations for an ongoing process and a lead agency to sustain the business plan and its usefulness.

Project Update
In a conference call meeting, the team reviewed the electronic commerce workbook/guidebook with KPMG, the vendor. Changes and improvements as suggested by the team will be applied to the product and the final materials will be sent to the team and ITS this week.

Project 11: Environmental Permitting
Project Overview
Over 2,100 of Iowa's largest businesses will be directly affected by this service, which will provide an electronic means of accepting air operating (Title V) permit applications and air construction permits. This service will provide the capability for applicants to use the Internet to track the status of operating and construction permit applications.

Project Update
Windsor Technologies continues to test the system.

Project 12: Automated Booking Station Pilot
Project Overview
Provide a method of automating the booking process which includes electronic transfer of images and data for the largest counties in the state (based on population). The project will include the capability to electronically capture fingerprints and demographics -- so that criminal histories and other information can be transferred

from a central database managed by the Iowa Department of Public Safety to the remote booking site in a county or city. Three pilot sites have been selected -- Polk County, Scott County, and Linn County.

Project Update
The livescan systems are in place in the pilot counties. The draft final report has been submitted, minus the evaluation section.

Project 13: Community Resource Directory Pilot
Project Overview
Establish a pilot computerized, consumer-friendly information and referral and limited enrollment system that would provide all members of the pilot community with direct, private, and anonymous access to information about community resources, and the limited ability to enroll for services from an array of sites in the community. The result of this process will be an integrated, locally accessible system that communicates the availability of and, in some cases, the criteria for qualifying for, various community services. The system will include the following types of information: child care, elderly services, financial assistance services, transportation, health and mental health care, housing, and other services offered by both public and private providers.

Project Update
Galileo will contain the Iowa (primarily containing Linn County information) data beginning today. The evaluation will commence immediately, with pilot sites surveying users of the system, and focus groups scheduled for Wednesday, September 2 (Des Moines) and Tuesday, September 8 (Cedar Rapids). Pilot sites have been trained on the use of Galileo, and hardware has been delivered.

Project 14: Integrated Client Information for Mental Health Services
Project Overview
Develop a data information system that links individual county data systems to current state systems. Will provide common sharing of client information between state and local agencies and technical assistance for counties to develop uniform reporting for mental health services in Iowa.

Project Update
Team leads are working with the contractor to add the capability to produce aggregrate reports.

Meetings Schedule
Steering Committee/Citizen Council Meeting
Friday, September 25
Noon – 4:30 pm
Site TBA

Project 6: Online Housing and Finance Services
Friday, October 9
1:00 – 3:00 pm
Iowa Department of Economic Development – ICN sites available upon request

Project 7: First Stop Business License Center, Professional Licensing Center & Regulation Guide
Friday, September 11 *(note the rescheduled date)*
10:00 am - Noon
Iowa Department of Economic Development

Project 9: STAWRS
Thursday, September 10
1:30 – 3:30 pm
Site TBA

Project 12: Automated Booking Station Pilot
Tuesday, September 8, 1998
1:30 - 3:30 p.m.
Veterans Affairs, Des Moines –remote ICN connections available